

Role Purpose: Working as a Warehouse Operative helping dispatch parcels; working to the highest standards to make sure we exceed our customers' expectations.

Function / Business Unit: Distribution	Location: Distribution Centre
Reporting Line: Team Leader	Team Management: N/A
Key Accountabilities / Responsibilities: <ul style="list-style-type: none"> Assisting in loading and unloading of deliveries Accurately picking (Pedestrian & PPD), checking and packing of goods for dispatch Ensuring accurate processing (Bulk and line) and replenishment (manual, reach, manup. VNA) Putting away stock/drop down tickets Ensuring good communication with fellow team members; working efficiently and effectively as part of a team Operating in line with DC systems and procedures Ensuring the warehouse is kept clean and tidy Adhering to site rules and health and safety procedures; maintaining a safe working environment Carrying out general housekeeping duties and hygiene Booking in collections in a timely manner Working to quality standards and in a timely manner Required Skills & Experience: <ul style="list-style-type: none"> Good eye for detail with a methodical approach Accurate identification and counting of products, preferably some product knowledge A high level of organisation with the capability to work under pressure in a warehouse environment Comfortable operating at height within the warehouse Computer literate with the ability to input and track items in the warehouse A willingness to be on your feet for long periods whilst lifting high volumes of items and climbing stairs Comfortable navigating a large warehouse in order to locate customer items within agreed SLAs Reliable and trustworthy Confident communication skills and good command of English language 	Behaviours: <ul style="list-style-type: none"> Planning and organising - Knows how to plan and organise own time to complete tasks. Can adapt in light of unexpected situations, Sets clear and realistic objectives and goals Detail orientated - Thorough and accurate on all areas when working on a task. Performs tasks with care; is thorough. Makes few if any errors. Communication -- Communicates openly and effectively, ensuring that messages are clear and concise. Adapt content and style to help others understand Drive and motivation - Focuses on results and desired outcomes and how best to achieve them. Takes ownership for completing tasks and gets the job done Teamwork and collaboration - Understands the importance of team working. Looks for way in which to support and help others