

Role Purpose: Providing analytical support to key business teams to help drive the best financial and commercial decisions and ensuring the delivery of operational results. Driven by reporting to both financial and non-financial stakeholders, that delivers insight, is accurate and consistent and is therefore an enabler for strong performance

Function / Business Unit: Finance

Location: Head Office

Reporting Line: Head of Finance

Budget Responsibility: N/A

Team Management: N/A

Key Accountabilities / Responsibilities:

- Responsible for the analytical support to the Supply Chain, IT and Marketing business teams as well the respective Finance Business Partners
- Deliver an understanding of the trends and drivers of performance across multiple functions, to create actionable insight and improved business performance
- Use data to propose recommendations to support operational improvement and effective decision making
- Prepare board packs, providing the senior team with clear information that is easily understood and can be used to drive actionable insights
- Play a supporting role in the finance led planning activities, which include delivery of the 5 Year Plan, budget and forecasting cycles. Working closely with the Finance business partners to help deliver a robust planning cycle.
- Create and produce effective performance KPIs (feeding daily, weekly and monthly performance schedules) that provide the core financial statistics to the division.
- Continuously challenge current processes and recommend improvements to all aspects of reporting and analysis. Strive to improve processes and reduce time on data production so analysis becomes the key focus.
- Plan and manage small scale projects to improve reporting processes or investigate reasons behind performance variances.
- Active member of the team who seeks out new opportunities within the remit of their current role and has a willingness to work across all areas of the team to assist others

Required Skills & Experience:

- Currently studying or looking to study for an accountancy professional qualification/newly qualified CIMA/ACCA/ACA
- Strong analytical capabilities

- Excellent data management skills
- Competent user of Microsoft office e.g. Excel (advanced level) PowerPoint, Word etc
- Proven experience of data manipulation
- Excellent written and verbal communications skills
- Confident in liaising at all levels of the business
- Experience in a large FMCG or retail company is advantageous
- Prior knowledge of analytical modelling techniques/LFL's/Profitability is advantageous

Behaviours:

Detail orientated - Thorough and accurate on all areas when working on a task. Performs tasks with care; is thorough. Makes few if any errors.

Communication -- Communicates openly and effectively, ensuring that messages are clear and concise. Adapt content and style to help others understand

Relationship building - Listens actively to the content of what people are saying and responds appropriately. Is aware of own natural style, values individuality and works out how best to apply it. Develops a network of contacts and builds trust.

Drive and motivation - Focuses on results and desired outcomes and how best to achieve them. Takes ownership for completing tasks and gets the job done

Analytical – Goes beyond analysing factual information/data to develop a conceptual understanding of the meaning of a range of information. Notices when data appears wrong or incomplete or needs verification recommendations.

Problem Solving - Anticipates problems and their impact. Weigh up alternatives and arrives at reasonable decisions.

Teamwork and collaboration – Understands the importance of team working. Looks for way in which to support and help others

Resilience - Comfortable operating in an, uncertain, complex and ambiguous environment.