

Role Purpose: The purpose of this role is to maximise availability whilst minimising the stock required to do so. You will be part of a team managing your stock and availability effectively and efficiently, through planning, forecasting and expediting. You will utilise your analytical skills, and enjoy the challenge of continually trying to improve against targets. You'll communicate daily with your suppliers and challenge them to improve whilst working collaboratively with your wider peer group.

Function / Business Unit: Supply Chain	Location: Remote, based in SW England for regular travel to Bridgwater.
Reporting Line: Supply Chain Manager	Budget Responsibility: N/A
Team Management: N/A	
Key Accountabilities / Responsibilities: <ul style="list-style-type: none"> - You will have a range of SKUs and Suppliers which you will plan required purchase order volumes and raise purchase orders accordingly. - For those SKUs you will forecast the higher volume products, continually refining to improve your forecast accuracy. - You will ensure your suppliers receive appropriate forecast volumes and are in a position to deliver on time and in full. - You will expedite overdue orders, obtaining delivery promise and resolving route cause supply issues. - You will work with your suppliers to improve OTIF and reduce required stock holding. - Support and improve the process to bring new lines into the business. - Smooth stock in-take and optimise space utilisation in the DC network. - Analyse key data in relation to slow moving stock and recommend action to be taken by buying team, e.g. move to on-line only. - Identify opportunities to improve supply processes. - Maintain effective working relationships between the category management team, supply chain, distribution and suppliers. 	Required Skills & Experience: <ul style="list-style-type: none"> - Ability to manipulate data and quickly identify numerical patterns. - Attention to detail. - Finisher completer. - Proven experience of stock management and supply chain in a multi-channel retail business - Supplier relationship management experience - Proven experience influencing both internal and external stakeholders - Prior experience of data analysis, sales forecasting and stock ordering - Great communicator at all levels - Analysis skills - Highly analytical with a love for data - Competent user of systems and Microsoft Office, especially Excel Behaviours: <p>Teamwork and collaboration - Develops strong cross functional relationships. Recognises the dependencies across different functions in order to drive business success</p> <p>Planning and organising - Understands own and business priorities. Plans effectively and monitors progress towards achievement of plans. Investigates possible roadblocks and develops contingencies to redirect tasks so momentum is not lost.</p> <p>Commercial/Business awareness - Demonstrates a strong understanding of the business and uses</p>

knowledge to identify opportunities to increase commerciality. Keeps up to date with competitor activity and wider market trends

Analytical - Goes beyond analysing factual information/data to develop a conceptual understanding of the meaning of a range of information. Notices when data appears wrong or incomplete, or needs verification

Change/continuous improvement - Responds and adapts positively to changing circumstances. Looks for improvements and drives change through teams. Rises to the challenge, accepting risk and uncertainty as normal. Anticipates impact of change; plans how to shift gears

Problem solving - Identifies and evaluates problems and possible causes to determine root causes and impacts. Researches issues thoroughly and uses sound judgement. Uses expertise in policies and procedures to make recommendations for addressing these.

Decision/Action orientated - Acts decisively to implement solutions and resolve a crisis. Tough and assertive when necessary while showing respect and positive regard for others. Encourages action orientation in others, particularly in team members and motivates them accordingly.

Resilience - confident to challenge constructively when the situation demands it and can anticipate positive outcomes to difficult situations and helps others do likewise. Guides and encourages others to remain resilient under challenging situations. Comfortable operating in a volatile, uncertain, complex and ambiguous environment.

Relationship building - Listens actively to the content of what people are saying and responds appropriately. Is aware of own natural style, values individuality and works out how best to apply it. Develops a network of contacts and builds trust.
