

Role Purpose: Working as a Warehouse Operative helping dispatch parcels; working to the highest standards to make sure we exceed our customers' expectations.

Function / Business Unit: Distribution	Location: Distribution Centre
Reporting Line: Team Leader	Team Management: N/A
<p>Key Accountabilities / Responsibilities:</p> <ul style="list-style-type: none"> - Assisting in loading and unloading of deliveries - Accurately picking (Pedestrian & PPD), checking and packing of goods for dispatch - Ensuring accurate processing (Bulk and line) and replenishment (manual, reach, manup. VNA) - Putting away stock/drop down tickets - Ensuring good communication with fellow team members; working efficiently and effectively as part of a team - Operating in line with DC systems and procedures - Ensuring the warehouse is kept clean and tidy - Adhering to site rules and health and safety procedures; maintaining a safe working environment - Carrying out general housekeeping duties and hygiene - Booking in collections in a timely manner - Working to quality standards and in a timely manner <p>Required Skills & Experience:</p> <ul style="list-style-type: none"> - Good eye for detail with a methodical approach - Accurate identification and counting of products, preferably some product knowledge - A high level of organisation with the capability to work under pressure in a warehouse environment - Comfortable operating at height within the warehouse - Computer literate with the ability to input and track items in the warehouse - A willingness to be on your feet for long periods whilst lifting high volumes of items and climbing stairs - Comfortable navigating a large warehouse in order to locate customer items within agreed SLAs - Reliable and trustworthy - Confident communication skills and good command of English language 	<p>Behaviours:</p> <ul style="list-style-type: none"> - Planning and organising - Knows how to plan and organise own time to complete tasks. Can adapt in light of unexpected situations, Sets clear and realistic objectives and goals - Detail orientated - Thorough and accurate on all areas when working on a task. Performs tasks with care; is thorough. Makes few if any errors. - Communication -- Communicates openly and effectively, ensuring that messages are clear and concise. Adapt content and style to help others understand - Drive and motivation - Focuses on results and desired outcomes and how best to achieve them. Takes ownership for completing tasks and gets the job done - Teamwork and collaboration - Understands the importance of team working. Looks for way in which to support and help others